



**Lord Selkirk (Selkirk) Elementary School
PAC Executive Meeting
February 7, 2022 @ 6:30pm**

MINUTES

Present: Jola Lekich, Anna King, Rose Houser, Caroline Woodcock, Jason Simon, Adrienne Petersohn, Stella Chow, Doug Roch (8 attendees)

Minute Taker: Jason Simon **Chair:** Jola Lekich

Call to Order: 7:09pm

Approval of Previous Minutes: unanimous

1. Call to Order and Land Acknowledgement (Jola Lekich)

Discussion passed to Doug for Principals Update – Jola to return.

2. Principal Update (Doug Roch)

PAC Budget Requests:

- (Doug) Looking for clarification on PAC vision for funding requests / procedures / and future funding needs.
- (Anna) Line-item funding does exist in the budget.
- (Rose) The formal budget does make allowance with the expectation that we will be funding as much of the Teachers Wishlist as possible.
- (Rose) Other items are approved at the AGM and line items within the budget are there to regularly fund Literacy, Physical Education, and Discretionary Funding. (Previous requests were directed to Shannon so that she could check for District Funding)
- (Rose) PAC is able to approve expenses up to 5% of the budget total (approx. \$2,000)
- (Rose) PAC is trying to move funding to digital request form.
- (Anna) Pac is looking for ways to improve funding mechanisms
- (Doug) Previous school / position had joint funding options between the school and PAC.
- (Doug) Advises that funding requests from staff come through him so that he can check if district funding is available or other sources that funds could be pulled from.

Long Jump Pit (Track and Field):

- Mdme Aimee looking for support for Track and Field Program

- Mr. Kyle Hays and Mr. Terry Johnston were asked if they had capacity to support a Track and Field Program, little support was found.
- If program was to be developed, the addition of a Long Jump Pit would be of benefit.
- (Doug) Did connect with the District staff regarding possible cost for the pit and was told that the highest expected cost would be about \$1200.
- 60 kids did track / cross country running the last time it was available.
- Doug to discuss and take a teacher poll to find out who would be interested.
- PAC will take a parent poll to gage support.

WITS Update

- Doug is going to review the District Code of Conduct.
- Looking to update staff and parents that he is looking at updating the language.
- Doug has drafted a positive behaviour matrix for kids that is more approachable – more visuals and age-appropriate language.
- Updated matrix will help with social emotional development.
- WITS will be retained with the matrix being available to extend into the higher grades.

HUB Cycling

- Not-for-Profit organization that will be offering student learning.
- City of Vancouver is providing programs from HUB to schools.
- Doug has signed up Grade 6/7 for 5 days of riding instruction – April 12-16.
- Classes will include bike maintenance, components, helmets, lights, good riding practice and neighbourhood ride.
- HUB brings about a dozen bikes with them.
- PAC will update Nancy and Iona (Local bike advocates).
- Side Note - (Jason) Doug to connect with City regarding possible bike rack additions that District staff could install for increased safe bike storage at Selkirk.

Duck Update

- Ducks are not allowed in schools.
- Doug checked District codes and ducks are banned due to possible avian pathogen introduction.

School Garden

- Possible gardening partnership with Strong Start.
- Fencing Discussion regarding gardening areas.
- Doug to investigate the reason and location for the fencing as District staff advised that installation and materials could be expensive.

Kindness

- February and March will focus on Kindness.

- \$500 grant was made available and looking to purchase / design indoor trees.
- Inspired by art by Yoko Ono to feature an interactive aspect, dedicated kindness tags could be hung on the trees.
- Looking to purchase 3 indoor trees.
- Open to other options / suggestions.

3. **Treasurers Update** (Rose Houser)

- PAC Bank account balance of \$20,523.46
- Gaming account balance of \$1,829.34
- Direct Drive (Nov and Dec) provided \$4,617
- Purdy's provided a rebate of \$580.02
- Growing Smiles sent a Tim's Gift Card (raffle off at the next PAC Meeting).
- Discretionary Funds are available.
- Famous Foods Cards - \$7,550 in sales produced \$1132.50 less \$198
- Email transfer is now an option for Famous Foods purchases.
- The Direct Drive donations from kids and we will look to thank them for their thoughtful donations.

4. **Chair Report / Rep Update** (Jola Lekich)

Rep Update:

- PAC liaison description has been drafted / crafted.
- Question arose on how to make the role most efficient.
- Let's start the role off as simply as possible so that we maximize buy-in.
- Initial contact with the Teachers will be through Doug, who will present the position at the upcoming staff meeting.
- (Stella) Liaison position will help teacher / class with communication and ordering for class initiatives.
- (Stella) we will need to clearly communicate to parents what roles / options are available for parents to help.

Thoughts on improving the fundraising distribution:

- Create maps / flow charts with better explanation of tasks (Anna)
- Better system of order picking (Jen)

5. **Hot Lunch Update** (Caroline Woodcock)

- Munch-a-Lunch has come up at multiple discussions as an option that takes some time to set up but once done – runs easily as an ongoing fundraiser and solution provided for lunch.

- Munch-a-Lunch is just the sales platform
- PAC finds the vendors / food suppliers and creates the food options available from each vendor.
- Link is created and emailed out to the families so that orders can be placed.
- PAC would print out the consolidated orders and send to the vendor(s).
- PAC may be responsible for distribution to classes – PAC / Parent Volunteers.
- (Doug) Parents are now allowed in the school.
- Orders would be delivered – grouped with a list of teachers / divisions.
- System could be set up as weekly or monthly schedule.
- Calhoon's on Broadway came up in discussion as a deliver AND distribute option and is well known in the school system as a Munch-a-Lunch provider.
- (Rose) Contact at Uncle Fatih's Pizza is also available.
- (Doug) Vendors need to be approved by the School Board and there may be a list of approved vendors that we could contact.
- Pricing from the vendors needs to be established and then PAC could add small surcharge on top so that funds are accumulated for PAC initiatives.
- Cost of running the Munch-a-Lunch platform is over \$300 per year.
- (Doug) Contact at Tennison will be made available to PAC for further discussion and initiative sharing.

6. Next PAC Meeting – March 7, 2022

8:35 - Adjourned