



**Lord Selkirk (Selkirk) Elementary School
PAC Executive Meeting (In Person)
December 13, 2021 @ 6:30pm**

MINUTES

Present: Anna King (Virtual), Caroline Woodcock, Duncan Smith, Jason Simon, Jennifer Cooper-Stephenson, Jola Lekich, Rose Houser, Shannon Burton, Doug Rock (9 attendees)

Minute Taker: Jason Simon **Chair:** Jola Lekich

Call to Order: 6:39pm

Approval of Previous Minutes: unanimous

1. Call to Order / Introductions (Jola Lekich)

Round table introductions with a focus of welcoming Doug Rock to the school droch@vsb.bc.ca

2. Fundraising Update (Jola Lekich)

- Fundraising – Growing Smiles Spring 2021 raised \$1,200; December 2021 raised \$1400
- Fundraising – Purdy's Spring 2021 raised \$4,000; December 2021 raised \$2900

Thoughts on improving the fundraising events:

- More exposure and better community involvement
- Reconsider markups to increase margins on popular items (example: Poinsettias were sold with a net profit per plant of \$2 – perhaps consider increasing for the next event)

Thoughts on improving the fundraising distribution:

- Create maps / flow charts with better explanation of tasks (Anna)
- Better system of order picking (Jen)
- Better planning needed so that we have more control of delivery dates (Rose)
- Ensure Packing Slip is checked against the drop off so that shortages are addressed immediately (Anna)
- (Post Meeting Thoughts – Jason – If we are able to create a Google Doc with an outline of operational plans for each fundraiser, this could be passed to future PAC team to mitigate the relearning of recurring tasks.)

- Direct Drive – Notices were sent home with students and will be repeated in the spring (Rose)

Hot Lunch Programs:

- The desire for lunch programs has been expressed by the parent group.
- District Hot Lunch Program has been permanently shut down.
- Options that have come up: Munch a Lunch / Nova Foods / Save a Café / Pizza Days
- Munch a Lunch has come up at multiple discussions as an option that takes some time to set up but once done – runs easily as an ongoing fundraiser and solution provided for lunch
- Pizza Lunch Day to be investigated – Uncle Fatihs / Dominos / Other – (Pizza Day at Laura Secord has option for families to sponsor another food-insecure student, which was met with overwhelming support – more offers of support than there were families in need)
- Pizza Day requires volunteers to distribute as well as Food Safe Certificate.
- PAC to bring forward two options to the January PAC Meeting so that parents can provide some input.

2. School Report (Shannon Burton)

- Admin changes – Megan brought her new baby in – Stella is back from maternity leave
- Special Request from Mdm. Burton – please note that staff personal leaves are very difficult for the school to manage. Many leaves start as short-term but then get extended as situations change. Classes can be affected as a substitute may then find a permanent position elsewhere in the district which means that another short-term teacher must be brought in with dedicated cross training done at the school's expense which can affect the annual budget. Parent discussions may not see these sides of the situation so if we know of anyone that is experiencing these challenges, and we feel comfortable to say something, please let them know about this part of the process.
- Class Reps – look for an update in the next newsletter.
- Class Parents – could add some diversity in communication with families. Teachers will need to be onboard. Trials to be considered.
- Progress Reports – coming in the end of January. If there are comments and questions, parents are to reach out to their children's teachers.
- Volleyball has ended
- Basketball is coming back for the Grade 5 / 6 and seniors.
- Middle Years Development Index – being offered through UBC and will be coming up soon to reconnect with Grade 7 students that were previously surveyed.
- Field trips will be starting up again, more details to come.

3. School Report (Shannon Burton)

- Thank you to Shannon Burton for her leadership and dedication to the children, staff, and parents of the Lord Selkirk community. She will be missed and always welcome here. The transition of leadership to Mr. Doug Roch brings a former Vice-Principal back into our school, and we welcome him with open arms.

4. Next PAC Meeting – Jan 17, 2022

7:45 (?) - Adjourned

