



Lord Selkirk Elementary School

Parent Advisory Council Annual General Meeting

October 18, 2021 @ 6:30pm

MINUTES

Present: Anna King, Caroline Woodcock, Heather Schofield, Jola Lekich, Corene Rathgeber, Erin Cederberg, Iona Bonamis, Joelle Pellegrin, Rose Houser, Adrienne Petersohn, Richard Gee, Mimi Simon, Jason Simon, Scott Bernstein, Jen Cooper-Stephenson, Duncan Smith, Sandra Ramezani, Nancy M, Jasmine Lee, Jason Wong, Cathy Babineau, Nicolas Babineau, Celeste Munger, Alison Mills, Shannon Burton, Vanessa Mani

Minute Takers: Sandra Ramezani and Anna King

Chair: Heather Schofield

Call to Order: 6:33 PM

Approval of Previous Minutes: approved

Welcome and Chair report (Heather & Jola)

- Heather called the AGM to order at 6:33. Heather provided instructions on voting through Zoom. Explained required quorum: minimum of 10 voters with a simple majority for members to be voted in
- Land acknowledgement (Jola) of the land of the Coast Salish peoples—Sk̓wx̓wú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations. Also acknowledged need for inclusion
- Approve agenda – approved
- Approve minutes from Sept. 21 2021 – approved
- Chair report:

Heather advised that fundraising was successful last year despite not having largest event we normally have, Selkirk Royale fundraiser. We raised over 17,000 dollars, with direct drive fundraising contributing a large amount of it.

We continued fundraising efforts with our ongoing programs including Mabel's Labels, Famous Foods Gift cards and Purdys Chocolates. We had a new Flip Give Fundraiser.

There were additional calls for funds for the school due to the pandemic, like Plexiglas in the library.

We had our annual teacher appreciation gift, potted succulent plants.

We hosted Seleema Noon to provide sexual health education. We helped expand garden projects, in which over 10 classes participated. Every year we have 2 different awards, Teresa Mayer legacy award for one French and one English grade 7 grad for literary arts. We also had an alumni scholarship for a Gladstone graduate.

We sold Selkirk spirit wear and oversaw our lost and found, which had to be restricted to kids during the pandemic. The PAC supported the community pantry, held active transportation and bike to school week. The PAC contributed to the monthly newsletter, posted to social media maintained the PAC website.

Principal's Update & upcoming events

- Principal's update (Shannon Burton)

It was difficult year but there were many successes. Selkirk ran the gardening project, technology enhancement and Zoom coding workshops. With thanks to the PAC and grants we were able to have a lot of tech available for children. We had a great presentation for parents of students in grades 5-7 about how to keep children safe while using social media without depriving them.

Our Diversity and inclusion group met and focused on building an understanding of diversity and belonging. The group worked on developing a student voice group and revamped the code of conduct to make the format less hierarchical. There was a 4-week long training for the student voice group on problem solving and when to ask for help from teachers/staff.

Sports activities include cross-country, track and field, volleyball, and open gym for kids who are not on a team at lunchtime. Open gym will be for students only, no spectators, and will be posted on the school activity board. Other activities at Selkirk include the newspaper, dungeons and dragons, and chess clubs.

Goal setting conferences are on November 3 and 4. School dismisses at 2:03 pm.

Vice Principal Mme Gomes is on leave, with Mr. Nichols and Ms. Morrisette among the replacements while she is away.

Selkirk has programs for vulnerable students, including Books and Breakfast with volunteers that will be announced in the newsletter.

The VSB [Education Plan 2026](#) is an engagement process with VSB students, families and the public. The plan forms goals for the district.

On behalf of Ms. Mani, Shannon noted that there are still restrictions but we will continue with cocoa and carolling cups for outreach events. We got requests for hampers from St. Georges. We have a Secret Santa program, which is a way to give via the tree Ms. Mani puts up in the hall by the office. She puts tags with the age of student who needs gifts with gift ideas.

Masks are required in schools

Treasurer's Update – Rose Houser

- Approval of 2021/2022 budget - approved
- Revenues/Fundraisers

Lord Selkirk Elementary PAC

Financial Statements - GENERAL Fiscal Year Ended August 31, 2022

Statement of Revenues & Expenses

	Budgeted Year Ended 31-Aug-22	1st Prior Year Ended 31-Aug-21	2nd Prior Year Ended 31-Aug-20	3rd Prior Year Ended 31-Aug-19
Revenues				
Donations	5,000	6,692	-	50
Fundraising (net)	11,700	9,463	362	5,214
Purdy's	4,000	4,042	-	-
Famous Foods	3,500	3,450	(1,068)	2,837
Growing Smiles	1,300	1,264	-	-
Spud	-	-	1,277	1,030
Other - online income	400	447	152	324
Other	500	259	-	1,024
New - Poinsettias	1,000	-	-	-
New - Placeholder	1,000	-	-	-
Royale	-	-	15,272	13,323
Interest	-	-	18	30
Other	1,500	1,540	1,000	1,451
Total revenues	18,200	17,695	16,652	20,067

- Last year the direct drive was the biggest fundraiser
- Anticipate raising \$5000 by August 2022
- There are tax receipts for direct drive donations
- Through out the year we have the Famous Foods fundraiser, they get paid 85%, we get 15%. Visit the PAC website to purchase. We are aiming for \$3500 next year
- For Growing Smiles, we are aiming for \$1300. We make a small profit on the plants, which are sold at affordable prices
- Online fundraisers: Mabel's labels, Flip Give (can use at various stores that you might shop at any way). Anticipate raising about \$1000
- Spirit wear wasn't meant to be a fundraiser but showed a small income of \$259. We might have excess income of 4500 next year. Some extra spirit wear items were given back to school to kids in need
- New fundraiser: poinsettias, which will coincide with the Purdys fundraiser. Anticipate raising about \$1000
- We are challenge to have one more fundraiser (placeholder), and have set a goal of raising \$1000

- Donations via DPAC are usually about \$1500
- Expenses
 - Budget for the year: \$18,200 anticipated for the year

Expenses

Royale	-	-	3,280	3,464
Classroom Funds	4,500	3,300	4,500	4,600
FF Gift Cards for LS Families	2,125	2,125	-	-
Community Outreach	-	-	1,250	1,250
Garden	2,100	2,100	1,100	3,212
Workshops	-	1,500	-	1,290
Art Enhancement	-	-	-	1,500
Phys Ed Enhancement	1,500	-	1,200	2,250
Science Enhancement	1,000	-	1,200	-
Music	-	-	780	-
Literary	1,500	101	567	2,777
Digital Literacy	600	2,477	3,500	-
PAC Sponsored Events	1,000	563	-	131
PAC Admin	-	-	326	595
Resource	1,000	-	-	1,950

- There is no budget for Selena Noon as we have it every 2 years
- Art – Shannon is looking into another program for art enhancement so didn't budget for it
- \$1600 for phys ed enhancement, Shannon suggested a supply budget of 1000
- Literary – spent \$2400 on digital literacy last year, but this year will spend more on book
- French license to share
- Staff appreciation this year: should be able to do a staff lunch for about 1000,

Lord Selkirk Elementary PAC**Financial Statements - GENERAL Fiscal Year Ended August 31, 2022****Statement of Revenues & Expenses**

	Budgeted Year Ended 31-Aug-22	1st Prior Year Ended 31-Aug-21	2nd Prior Year Ended 31-Aug-20	3rd Prior Year Ended 31-Aug-19
Square / Service Fees	400	682	689	856
Teresa Maier Literacy Award	300	200	291	300
Gladstone Scholarship (LS Alu	250	250	250	250
Grade 7 Grad	150	-	-	101
Discretionary Funding	500	150	520	2,786
IT & Capital Spending	9,500	12,000	-	3,243
Other	-	437	-	1,360
Total expenses	26,425	25,885	19,454	31,914
Net surplus (deficit)	(8,225)	(8,190)	(2,802)	(11,847)

\$ 17,200 Teacher's wishlist

- For discretionary spending, we are allowed to budget for our total approved expense times 10%. We do not have a large amount of cash available. Adrienne will lead discretionary funding, which will be \$500
- We are already in the black, because of the carry over from last year of \$10,000. Will make sure going forward to have this stowed away
- We have wish list requests from the teachers
- Direct ask fundraising is planned for the end of the month
- (Heather added) in line with our PAC constitution, we make it a priority to try to spend the money we make during the school year. The contingency fund is left over from prior years

Vote to approve:

Heather moved to approve the budget

Jen C-S seconds the motion

18 people voted yes, motion passed.

AGM Voting

Introductions of members running for positions

Co-Chairs:

Jen C-S
Jola
Anna

Jola has been part of PAC exec for a few years and Anna and Jen have both been active with the PAC or exec as well.

Co-vice chair:

Jason Simon: has been around the school for 6 years, in a general role, specifics of role to be determined

Caroline Woodcock, volunteer co-ordinator: new to the school, came from Selkirk Annex, is in the neighborhood

Duncan Smith, social media: Duncan Smith, one daughter at Selkirk now

Treasurer

Rose Houser: son in grade 6, and 4 year old, likely to be here for a while

Co-Secretaries

Sandra Ramazani: daughter in grade 2 in French

Scott Berstein: new to Selkirk, son in kindergarten, in the neighborhood for 11 years

Discretionary Funding:

Adrienne Peterson

Active Transport

Nancy Manning

Diversity Rep

Iona Bonamis

Bikes and Bling

Allison Mills

DPAC Liaison

Corene Rathgeber

Lost & Found & Selkirk Spirit Wear

Jasmine Lee

Vote to approve executive

Heather moved to vote for entire slate of executive

Seconded

21 in favor, motion passed

Discretionary funding requests

Adrienne – Stephanie for art drying rack and iPad stand. \$155 for drying rack, \$60 for the iPad stand. \$215 plus tax.

Shannon notes that our budget is only \$500 for discretionary funding this year, changes her mind about the iPad stand.

Heather – vote on \$155 for drying rack.

21 in favour, motion passed

Bike racks – Nanny Manning

Got a grant to do a bike train, there will be a lot of signage coming. Up to 5 kids biking at a time. Trial for a few bikes. The train will be on Mondays, starting soon. If you want to get involved, email nancyhelenmanning@gmail.com

Diversity and anti-Racism training – Shannon

A lot of work is being done, district-wide training. We are getting motions going, revised code of conduct, and need a parent liaison.

Different topic - We have our huge earthquake drill on Thursday. We need 10-20 volunteers to pick their kids up. Email Shannon if so.

Iona is taking on parent advisory role.

Cocoa and Carolling – Vanessa Mani

We can't do cocoa and carolling this year so it's heartbreaking. But last year we raised lots of money for the food bank with sending hot chocolate home. Approx. \$1600.

Secret Santa is very helpful, bring gifts to the school for families in need. This type of year is very challenging for many families, especially now. Any questions, feel free to get in touch with me by email.

New Business – DPAC

Iona – there will be a motion at the DPAC meeting to hold off any school closures until there is updated data

DPAC meeting on Thursday. Corrine will represent our PAC on this.

Next meeting is **Nov. 15 2021 at 6:30 on Zoom**

Meeting adjourned: **8:05 pm**