



**Lord Selkirk Elementary School  
Parent Advisory Council Meeting (Virtual)  
September 21, 2021 @ 6:30pm**

**MINUTES**

**Present:** Adrienne Petersohn, Ali Browes, Anna King, Caroline Woodcock, Cathy Babineau, Celeste M., Corene Rathgeber, Gabrielle Lo, Glynis Clarke, Heather Schofield, Hilary Wong, Houshang Sadeghi, Iona Bonamis, Jasmine Lee, Jason Simon, Jason Wong, Jennifer Cooper-Stephenson, Jenny Stephanson, Joelle Pellegrin, Jola Lekich, Karen Pike, Kirsten Hodge, Mimi Simon, Miriam Gindin, Miriam Leo, Nancy Manning, Nicolas Babineau, Roos Warnaar, Rose Houser, Saje Crossen, Sandra Ramezani, Sarah Bartlett, Shannon Burton, Stephanie G., Vanessa Mani-Garrett

**Minute Taker:** Sandra Ramezani

**Chair:** Heather Schofield

**Call to Order:** 6:34pm

**Approval of Previous Minutes:** N/A

**1. Introductions from Chair** (Heather Schofield)

- Introductions of Selkirk Elementary staff (Vancouver School Board)

Shannon Burton, Principal; Meghan Gomes, Vice Principal, Vanessa Manny, Enhanced Services Community Outreach

- Introductions of all PAC Exec and Members At Large (MAL) in attendance

**2. School Report** (Shannon Burton)

- A position was posted for a Gr 4 teacher to replace retired teacher
- Terry Fox on September 24<sup>th</sup>. Parents are allowed to volunteer with class. Grade 6 and 7s going to trout lake
- Diversity and inclusion: There will be a position for a Diversity parent liaison. Diversity training will take place for staff. Looking for diversity equity inclusion rep from PAC – they can reach out to Shannon Burton directly and she will liaise with

past exec to see if the PAC wants it to be an official at large position or a volunteer role

- Social Media awareness presentation hosted by “Safer Schools Together”. The school will have a pizza party for top two classes with the most parents participating (on Zoom). Will learn about cyber bullying, how to keep on top of it as a parent. **Date: Oct 4 630-830**. Flyer will be also be provided in Chinese and Vietnamese
- Retired administrators will fill in when Meghan goes on leave
- Office packages went out with safety / emergency contact information
- Parents are now able to come into the school by appointment
- Meet the teacher on Sept 29 by Teams, will send info home with Log in info
- Extra-curricular activities: Sports Teams / activities info will go out to teachers in the next few weeks. The CORA program is not happening this year but it was not through Selkirk previously. Chess may happen, 200 kids are interested so need to figure out space and physical distancing

### **3. Treasurer – Rose**

- As of Sept 21, 2021 bank balance is \$19,556 with a \$10,000 contingency
- Famous Foods gift cards raised \$2,000 (15% is earned back from Famous Food gift card sales). Pick-ups for Famous Food Gift Cards possible at office if you call first and leave contact

### **4. AGM October 18, 2021**

- Call for new members. Selkirk is a large school – often have co-chairs, co-treasurers etc., as there is a lot to manage but co roles make the work manageable. Great way to meet other parents and there is a variety of levels of contribution required. Can participate in one-time events or take longer-term activities, many different tasks for various skills sets. Start as member at large and slowly take new activities on
- Chair role: the pandemic changed chair role. In the past, there used to be 3-way Co-Chairs. Each Co-Chair had different roles such as discretionary funding, Famous Food Gift Cards etc. Tasks include: chairing meetings, decision making – ensuring decisions get executed or that the right person is informed, liaising with the school admin team, providing information to put into the school newsletter
- Vice Chair supports Chairs and takes on some initiatives
- Secretary – notes, agendas, post to web
- Treasurer – budget, keep track of fundraising, bank balance, how much can spend. Discretionary funding – support staff on request for funds
- Members at Large (MLAs)
- See PAC constitution for info on each role
- Meetings were held once a month virtually during the pandemic. In past years, meetings were held once every 2 months for all parents. On alternate months, the meetings were attended by PAC exec only. There are also ad hoc meetings and Whats App chats

## 5. Fundraising

- a. Purdy's chocolates – Christmas, Easter
- b. Plants
- c. Famous Foods Gift cards
- d. Flip Give
- e. Mabel's Labels
- f. Direct drive – direct ask for donations
- g. Selkirk Royale – has been a large fundraiser for Selkirk but postponed due to pandemic. It may not be arranged this year due to pandemic, would need to start planning for it soon if it will be on. TBD if will organize. Exec team to discuss. Needs a lot of parent volunteer hours

## 6. New business / other

Iona and Nancy – applied for a walk, bike and roll grant for schools from the City of Vancouver. Applied last June, and on Sept 15<sup>th</sup> Selkirk was awarded \$500. Seeking feedback from parents on how to use the funds. We may organize a bike parade, a bike to school train and so on. We must use the funds this year.

A suggestion was made to have an active travel meeting for parents, Nancy, Iona and others may want to revisit safe travel routes. Organize to find more bikes for kids. Need more bike racks.

Anna – owner of property that used to be BC Fur is looking for way to engage with school to do something with the property. They bought the house next to it, are interested in community garden and working with the school to use the property while waiting for building permits.

Selkirk spirit wear – TBD if sell again this fall, Jasmine to connect with PAC exec and Shannon Jen Cooper-Stevenson, PAC co-chair, is transitioning out of role. Garden program – got letter from Society for Promoting Environmental Conservation (SPEC) – acknowledged contribution of PAC to gardening program.

## 7. Next meeting: Monday, October 18, 2021 (AGM)

A link will be sent through newsletters and website

All parents welcome to attend and be involved in PAC whether on executive or designated as a member at large

**Meeting Close:** 7:35 pm