



Lord Selkirk Elementary School

Parent Advisory Council Meeting

December 14, 2020 @ 6:30pm

MINUTES

Present: Sarah Bartlett, Iona Bonamis, Erin Cederberg, Erin Dosman, Jennifer Cooper-Stephenson, Holly Hergesheimer, Rose Houser, Anna King, Sandy Krishna, Jasmine Lee, Jola Lekich, Valerie Sanguinetti, Heather Schofield, Jason and Mimi Simon, Sandra Ramezani

Jennifer Chan (Cedar Cottage After School program), Vanessa Mani-Garrett (Enhanced Services)

Minute Taker: Sandra Ramezani

Chair: Heather Schofield

Call to Order: 6:34pm

Approval of Previous Minutes: N/A

1. Introduction from Chair (Heather Schofield)
2. Treasurer's Report (Erin Cederberg)
 - a. PAC welcomed Rose Houser who volunteered to be Co-Treasurer
 - b. PAC Gen account: \$26,377.48 as of today. PAC Gaming account: \$2041.41 as of today.
 - c. Received 2 new fundraising cheque payments from Mabel's Labels for a total of \$217.51 (still to be deposited in bank)
 - d. Bought new PAC General cheques for \$143.05 (for 200 cheques)
 - e. Dropped off the Classroom Funds (should rename "Staff Funds"):
 - i. 42 teachers + \$100 for the Office staff. This includes resource, librarian, counsellor, Vanessa Mani
 - ii. They had \$1000 carried over from last year so this year dropped off \$3300
 - iii. Discussion: motion to allocate the \$1000 to EAs will be put forward in January meeting. Heather to liaise with EAs, Shannon and Vanessa to find out needs. PAC to send blurb about what PAC can cover to Shannon for teacher's eNews
 - f. Purdy's: we sold \$10,281.60 worth of chocolate and raised \$2570.40 for the school
 - i. Chocolate pick-up times set for December 15/16
3. School Report (Principal Shannon Burton/Vice-Principal Meghan Gomes)
 - a. The board did not approve the project to create a permanent structure. Instead, Selkirk

will have a "COVID Legacy Project": an outdoor classroom with 10 benches and podium. Located by the garden, or possibly by the grass field

- b. Gardening lessons held with a budget of 8-900 for the lessons. Sending any invoices for gardening to Erin Cedarburg
4. Social media update (Jola Lekeish and Khristine Carino)
 - a. (Jola provided update) Jola and Khristine are working on integrating social media and the school newsletter. They will try to connect more with staff and administrators to increase participation in Humans of Selkirk. They are creating a Google form that staff/admin can use to enter contact info for a chance to win a prize
 - b. Anyone who would like to support Humans of Selkirk, contact Jola
5. PAC meeting fun - Holiday Prize Draw (Jola)
 - a. Pac meeting fun – Valerie and Jasmine won the Purdy's \$20 gift card and Chocolate Survival kit
 - b. More Purdy's Chocolate prizes - watch the Lord Selkirk Elementary PAC Facebook page for another chance to win! <https://www.facebook.com/selkirkpac>
6. Appointing 2 new PAC Exec members: (Heather)
 - a. Heather introduced new Co-Treasurer, Rose H. and Co-Secretary, Sandra R.
 - b. Motion to approve new executive members unanimously approved.
7. Fundraising
 - c. Purdy's fundraiser (Heather): \$2500 presented to Vanessa Mani in Famous Food gift cards for extra food support for families of Selkirk (exceeded the goal!)
There are 15 families on the list – any that are not used will be saved for families in need in the future. We purchase from Famous Foods for 85% of the purchase value so we get the 15% back
 - d. Lords of Selkirk (Jason Simon) Scotch fundraiser
 - e. Direct Drive
 - f. Mables labels fundraiser
8. Message from Cedar Cottage Neighborhood House re spaces available (Jennifer)
 - a. Jennifer, supervisor at Cedar Cottage Selkirk out of school care, presented about the after school care program. The program is under enrolled and at risk of becoming unsustainable. Options considered such as announcing program spaces in the school newsletter and offering part time spaces. Jennifer will bring the question about part time attendance back to Cedar Cottage Neighborhood House for consideration
9. Amending Constitution - PAC Constitution (Holly) – Holly Hergesheimer
 - a. Holly proposed changing the constitution to reflect that we are doing online meetings. Proposed changing the meeting guide under section 3.4. regarding who the meetings are open to, taking minutes, Robert's rules of business etc.

- b. Proposed Item H. Wording discussed and suggested to include “meetings will be held in person at Lord Selkirk Elementary or virtually as appropriate”
- c. Proposed wording will be brought forward to January to approve for Holly to add to constitution
- d. Discussion: location of meetings – they are held at the school as there is space and it is convenient for the Principal and Vice-Principal to attend. Suggestion to have future meetings at Selkirk but also stream online

10. Other Business

- a. Famous Foods Appreciation certificate –a volunteer is needed to create a Thank-You-For-Your-Support certificate for Famous Foods. They have many other certificates from schools framed and hung outside their office wall. They currently do not have a Selkirk one. Contact Heather if you are interested.
- b. Thank Iona for getting the zoom meeting license through DPAC
- c. Proposed dates for 2021 – meetings every 2nd Monday of the month at 6:30PM

11. New Business

- a. Seismic upgrade – students at Gladstone will be moving back to Selkirk. Building will be finished for a March move. Grade 6 and 7s will move back over March break

Next meeting Jan 11, 2021 at 6:30 PM

(On Zoom via the DPAC - register ahead of time)

Future Dates: Feb 8, Mar 8, April 12, May 10, June 14, Sept 13

Meeting adjourned at 7:45 PM