

**Lord Selkirk Elementary School**  
**Parent Advisory Council Meeting**  
**Monday December 2, 2019 at 6:30pm**

**Attendance:**

Present: Erin Dosman, Holly Hergesheimer, Wendy McMillan, Anna King, Conrad Chevalier, Jennifer Cooper-Stephenson, Heather Schofield, Alison Mills, Jasmine Lee, Sarah Bertlett, Koryn Heisler, Vanessa Barron, Heather Schofield, Nancy Manning, Jolene Harrington, Alison Mills, Dominic Maggiolo

Chair: Erin Dosman

Minute Taker: Jennifer Cooper-Stephenson

Call to Order: 6:31pm

Approval of Previous Minutes: N/A

**Chair's Report – Erin Dosman:**

Cocoa and carolling on Wednesday (next week), and the giving tree will start tomorrow. Opportunity to buy a gift for a student who may not receive one.

**Financial report – Conrad Chevalier:**

We spent some money – roughly \$10,000 on the wishlist so far (not including tech enhancement). Now up to the school to buy the items;

- Sensory room items
- Wobble stool and cushion
- Story workshop
- Lunchtime supplies
- Mindfulness lessons
- Library
- Intermediate literacy novels
- PE supply replenishment
- Art enhancement
- Garden supplies
- Raz kids reading program

**School Report –Dominic Maggiolo:**

December events – cocoa and carolling coming up, assembly tomorrow/Gladstone on Thursday, winter concert December 17<sup>th</sup> (K-4 at 9:30am), gr 5-7 at 11am. Parents are welcome.

Garden club update – one time funding request (in addition to line item), additional funding needed because program expanding – 9 teachers doing 8-10 lessons each – additional funding is needed for these lessons.

Mindfulness lessons wrapping up after this month, all grades 1-5 completed.

### **Seismic Update – Dominic Maggiolo:**

Ramp is done, lift is operational – we are just waiting for city permits. Frame building is still on track for construction starting in Jan/Feb. Contracts out for tender, c-can coming on site. In the interim they have been doing internal investigations in the building.

### **Discretionary funding – Anna King:**

- Rose Hibbert \$301.01 for grades 6/7 French and English books.
- Garden Club asking for \$2,704 for 8 divisions – for 71 lessons, seeds/plans/tools – students will be asked to pay \$10 each asking PAC to subsidize the remaining funds. SPEC (society promoting environmental conservation) non-profit comes on site, garden educator brings everything needed for students to participate in the lesson. More teachers want to join the program hence the additional costs and request for funds. Roughly two lessons per month. All divisions had opportunity to express interest – these are the 8 classes who committed to the program for the year. SPEC cares for gardens over the summer.
- Lego for the lego club – rainy day today, we noticed we don't have enough lego. Request for \$100.77 for lego – purchased some sets on a cyber Monday sale. Donations for lego an idea might be to ask at Gladstone families.

PAC voted unanimously to approve funding for each of these requests.

### **Selkirk Royale – Erin Dosman:**

Danielle is going to update the posters - \$15 advance tickets, \$20 at the door. Keep pricing the same. Create a non-alcoholic option (La Croix options for \$1 or \$2). Erin will ask Roberta about water.

Lost 5 business donors (typically donated gift cards). Ideas should be sent to Beverly/Vanessa about new possible business donors. Flo martial arts was suggested. There is a formal ask letter/email that is used to solicit donations.

Opening up silent auction to parents who don't go – something to consider for future.

### **Fundraising Update – Heather Schofield:**

No updates since November. New guitar store on commercial (Rufus) – 15% back on any new guitar lessons, Heather will include in newsletter.

SPUD no change. Famous Foods continues, will donate to silent auction. Will do a push on mabels labels when camp season is coming.

### **New Business:**

- Lost and Found Committee – Jasmine met with Dominic and Shannon, agree need shelving, and items should be tagged monthly. Measured space now just planning updated shelving. Way to check for names on items and try to return them to the students. Will get a sign made for lost and found. Sign for inside and maybe a sign for outside reminding kids that items picked up on the school grounds can be found in the lost and found in the school. It is no one's official job to pick up the items and bring them in. An idea we could have a chalkboard and put names on there to alert kids that they may have an item in the lost and found.
- Typing Pal (Sarah) – PAC discussed when do kids learn to type? Entire school has typing pal – school account – typing app. Kids can use it to learn to type, practice learning where the keys are. Could do it at home like extra math or Razzkids learning app. PAC could buy a license for typing pal and families could access it. PAC would have to look into it and consider buying it for the school.
- Alison raised the issue of signage for the school. If we want additional signage outside the school PAC would have to purchase the signs for the school. We would need to work with the administration to get a quote for the sign we want and Shannon/Dominic will get a quote from VSB for the cost and then bring it to PAC to vote. PAC discussed the willingness to purchase signage (which is likely to be expensive) – it was noted that a map of school is included in the kindergarten welcome package.
- Pottery club, any interest in reviving the pottery club? Classes could do stepping stones as a school project. Pottery club hasn't been operational for over 8 years. We will include in the next newsletter a call for interest in a pottery club and any parents with pottery experience interested in planning a club.
- Wrap up parties for teams. PAC will support pizza wrap up parties; volleyball, badminton, basketball, cross country, track and field. PAC supports the chess club. Generally PAC will provide some support to teams to have a wrap up party. Assess the requests as we go.
- Revision plan for the school, not the right time to pursue until everyone is back in one school. Branding/logo for the school – will look at that when the school is re-united.

**Meeting adjourned 7:56pm**

*Next meeting: Monday January 6, 2020 at 6:30pm*