

**Lord Selkirk Elementary School**  
**Parent Advisory Council Meeting**  
**Monday September 9, 2019 at 6:30pm**

**Attendance:**

Present: Erin Dosman, Holly Hergesheimer, Jenny Stephanson, Anna King, Conrad Chevalier, Jennifer Cooper-Stephenson, Heather Schofield, Alison Mills, Mimi Simon, Beverly Walker, Max Birch, Jola Lekich, Nancy Manning, Jolene Harrington

Chair: Erin Dosman

Minute Taker: Jennifer Cooper-Stephenson

Call to Order: 6:36pm

Approval of Previous Minutes: N/A

**Chair's Report – Erin Dosman:**

No report.

**Financial report – Conrad Chevalier:**

No report.

**School Report – Shannon Burton:**

- Individual student photo day will be September 25<sup>th</sup> – the plan is to have the students at Gladstone come to Selkirk after lunch (walk over with the teachers).
- Ms. Burton advised that any questions about immunizations should be directed to the school nurse.
- Mr. Dominic has the garden up and running.
- School constable will be doing a pedestrian safety talk with the students at Gladstone.
- Grade 5 students at Selkirk have taken on lunch monitor duties. School is still in the process of figuring out what leadership opportunities will be available for grade 6s and 7s.

**Seismic Update – Shannon Burton:**

- Gladstone site is up and running and going well so far. VSB will be cleaning and painting lockers before they are provided to Selkirk students.
- Gladstone Vice-Principal David Back is assisting Selkirk students. Students are learning their way around the Gladstone site including where the office is as they is where they will go for first aid.
- Gladstone staff were very helpful in dealing with the graffiti near the Selkirk entrance over the weekend. There is no reason to believe that it was made by Gladstone students.
- Recess sports equipment bins are coming together.

- Selkirk students have a designated spot in the cafeteria for lunch, near the exit to the basketball courts.
- The Selkirk library is still being established but Ms. Burton was happy to advise that all the technology has arrived. There will also be a student lounge – an indoor space for students who aren't feeling comfortable going outside.
- Gladstone and Selkirk teachers are beginning to talk about opportunities for collaboration.
- At the Selkirk site work has yet to commence on the frame building. The VSB is waiting for permits from the City of Vancouver. Construction on an accessible ramp for the Selkirk main building is underway and is expected to be completed in October.

#### **Discretionary funding – Anna King:**

- PAC discussed the decision last year to add line items in the budget for things PAC funds every year. Some of these items are:
  - Sports programs
  - Arts supplies
  - Sports team equipment
  - Special presentations on topics above and beyond the curriculum
  - Indigenous enhancement
  - School garden
- Ms. Burton agreed to look at historical costs and request funding for these items up front at the beginning of the school year.

#### **Selkirk Royale – Erin Dosman:**

Erin advised that PAC will plan Selkirk Royale again this year. Date of the event is to be determined.

#### **Fundraising Update – Heather Schofield:**

- A number of Famous Foods gift cards were sold over the summer. Heather reported that since last December we have sold \$15,000 in famous foods gift cards.
- Proceeds from the SPUD fundraiser have dropped off a bit – think the focus going forward should be on Famous Foods.
- Heather is planning an email campaign for Mabel's Labels.
- Ms. Burton advised that any food being sold at Selkirk has to be vetted through the principal and the VSB, and there will need to be at least one person on site with FoodSafe.
- Beverly and Jenny will be the grade 7 liaisons for the Quebec Exchange and will coordinate fundraising initiatives with PAC so families are not inundated with too many "asks" at once. They will also coordinate fundraising with the English program grade 7s.

### **New Business – Meet the Teacher Night:**

- Ms. Burton confirmed that most staff will be at “meet the teacher” night. In the past we have done it in two parts; first in the gym and then families go off to classes with their passports to see the classes and find their way around the school. Last year we started to talk about how to make it more welcoming to families – each teacher does the classroom portions differently – how can we get more families to attend?
- To this end, Alison is helping to organize this year’s meet the teacher night. Dates will be September 19<sup>th</sup> for Gladstone, and September 25<sup>th</sup> for Selkirk. The format will be a combined “welcome back picnic”/meet the teacher.
- September 19 @ Gladstone 6:30-8pm – Families will gather in the auditorium and the presentation will be a bit more formal. Teachers will be on-site and will do individual class presentations after meeting in the auditorium. Parents of Gladstone students will be invited to attend the welcome back picnic at Selkirk on September 25.
- September 25 @ Selkirk 5:30-7pm will be the picnic portion. Classroom visits/presentations will begin at 7pm.
- PAC confirmed that food trucks will be booked for September 25<sup>th</sup>. Alison will also give some further thought to how to provide families with more information about what is going on at school (i.e. put names to teachers’ faces, sports and clubs etc....). PAC agreed at least one low-cost food truck option would be available.

### **PAC AGM – All:**

- PAC members discussed how we can expand the PAC and broaden participation – we agreed it may be helpful to shift the focus and encourage parents to come to PAC meetings to “be in the know”. Refreshments will continue to be provided as well as babysitting to encourage participation. PAC will consider investing in a banner that can be hung out on the school fence along East 22<sup>nd</sup> Ave. Banner would read “PAC meeting tonight”. PAC also agreed to make more meetings open (no distinction between General and Executive).
- PAC agreed meetings will occur the first Monday of each month at 6:30pm. Schedule as follows:
  - October 7 AGM
  - November 4
  - December 2
  - January 6
  - February 3
  - March 2
  - April 6
  - May 4
  - June 1
- Babysitters will be needed for PAC meetings. Jennifer CS agreed to make sign-up sheets to be posted at Gladstone site so that grade 7s can sign up and provide their contact info. PAC confirmed we will hire two babysitters per PAC meeting and babysitters will be paid regardless of whether any kids show up. Payment will be \$20 per night (per person).

- PAC confirmed we need a new treasurer – Conrad is willing to stay on for a year provided we have a new treasurer he can transition the work to. Treasurer position for the 2019-2020 year will be shared between Conrad and the new appointee.

**Welcome Back Tea:**

PAC discussed options for the traditional welcome back tea. In the past turnout has been low. Following discussion of the welcome back picnic on “Meet the Teacher Night” PAC agreed that the welcome back tea would be cancelled this year. For the 2020-2021 school year PAC will consider a welcome back tea for the first day of school in the gym (coffee and doughnuts will be provided). The hope is that by offering the event in this time slot many parents will attend as school is usually only 1 hour on the first day.

**Adjourned 7:58pm**

*Next meeting: PAC AGM Monday October 7, 2019 at 6:30pm in the library.*