

Lord Selkirk Elementary School
Parent Advisory Council Executive Meeting
Meeting Minutes ~ Tuesday November 6, 2018 at 6:30pm

Attendance

Present: Erin Dosman, Holly Hergesheimer, Jenny Stephanson, Anna King, Dominic Maggiolo, Conrad Chevalier, Jennifer Cooper-Stephenson, Heather Schofield, Jolene Harrington, Jola Lekich

Chair: Erin Dosman

Minute Taker: Jennifer Cooper-Stephenson

Regrets: Beverly Walker, Michelle Brassens

Call to Order: 6:35pm

Approval of Previous Minutes: Last executive meeting was September 2018.

Chair’s Report: Erin Dosman

#	Item	Action by
1	<ul style="list-style-type: none"> Erin met with DPAC secretary to collect funds. Money was leftover from operating budget last year and donated to tier 1-3 schools. DPAC secretary advised process for seismic upgrades can be difficult and not transparent. Erin will send out a call for a DPAC rep to attend meetings this year – good way to get information on seismic updates. Royale is scheduled for February 22nd. Erin has started planning and secured the gym, will be ordered gambling tables (PAC confirmed we don’t need the extra table). PAC discussed if there are not enough teacher volunteers we will consider asking for parent volunteers to man the tables for the late shift. 	Info

Financial Report: Conrad Chevalier

#	Item	Action by
1	Conrad circulated the financial statements by email in advance of the meeting. They will also be posted on the PAC website for reference.	Info
2	Conrad noted an increase in Famous Foods revenues since September. No further updates at this times.	Info

School Report: Shannon Burton

#	Item	Action by
1	<p>Important Dates:</p> <ul style="list-style-type: none"> November 9 curriculum implementation day – no school (sogi, indigenous education, revised assessment process). 	Info

	<ul style="list-style-type: none"> • Saleema Noon coming this month. Mme. Burton will ask parents to RSVP by completing the form on the letter or responding to the email. School wants a sense of how many parents will attend the parent night (will use gym or library depending on numbers). • November 15 – movie night, notice will go out soon. 	
2	<ul style="list-style-type: none"> • Seismic update – no real update, moving intermediate students is more costly (up to 21 classroom moves), awaiting classroom approval. Moving forward with accessibility plans for next year – have a kindergarten student starting next year. 	Info

Regular Business

#	Item	Action by
1	<ul style="list-style-type: none"> • Famous Foods gift cards - PAC will look at more options for selling them after school. 	Info
2	<p>Discretionary Fund committee:</p> <ul style="list-style-type: none"> • No updates. A teacher purchased some furniture and kept her receipts to submit for reimbursement. PAC will discuss the request with Mme. Burton to ensure the request doesn't conflict with a request for French resources that are desperately needed. 	Info
3	<p>Fundraising:</p> <ul style="list-style-type: none"> • SPUD cards went out, also an announcement – we will be waiting to see if there is an uptake/increase in funds following the postcard campaign. • Mabel's Labels now offering return address stickers and gift tags, kindness advent calendar and stocking stuffer options – may be another option to promote mabel's labels in advance of the holidays. 	Info

New Business:

#	Item	Action by
1	Dates for upcoming 2019 PAC meetings – January 8, February 12, March 12, April 9, May 14...end of year bbq for June (second Tuesday of every month!)	Info
2	Direct drive – some changes, accounting will be done by the school. Erin will look at the letter from last year.	Info

Adjournment: 7:28pm

NEXT MEETING – PAC General: Tuesday December 4, 2018, 6:30 pm