

**Lord Selkirk Elementary School**  
**Parent Advisory Council General Meeting**  
**Meeting Minutes ~ Tuesday April 10, 2018 at 6:30pm**

**Attendance**

Present: Jason Simon, Mimi Simon, Tracey Sing, Holly Hergesheimer, Heather Scofield, Beverly Walker, Scott Young, Max Birch, Michelle Brassens, Shannon Burton, Erin Dosman, Martina Waldkirch, and others.

Chair: Jenny Stephanson

Minute Taker: Jennifer Cooper-Stephenson

Regrets: Conrad Chevalier, Katie Bedford, Jolene Harrington, Sharilyn Wright and Andrea Tanaka

Call to Order: 6:34pm

Approval of Previous Minutes: Minutes from the February general meeting available for review on the PAC website.

**Chair’s Report: Beverly Walker**

#	Item	Action by
1	No formal chair’s report in order to save time for the wish list discussion.	N/A

**Financial Report: Conrad Chevalier by email**

#	Item	Action by
1	Conrad circulated the financial statements by email in advance of the meeting. They will also be posted on the PAC website for reference.	Info
2	Beverly (in Conrad’s absence) shared interim statements: <ul style="list-style-type: none"> <li>Royale net \$11,700</li> <li>\$3,400 raised so far in other initiatives</li> <li>Historically PAC fundraises the first 2/3 year and then most spending is approved in the latter part of the school year.</li> </ul>	Info

**School Report: Shannon Burton**

#	Item	Action by
1	Important Dates: <ul style="list-style-type: none"> <li>April 12<sup>th</sup> will be Jersey day to honour the Humboldt Broncos tragedy.</li> <li>April 23 professional development day – the Vancouver Coastal Health team is coming and the district literacy team coming to teach ready bodies learning minds program. Hope to start implementation soon. Ready bodies learning minds is a series of specific movement patterns done in a specific sequence that help kids get ready to</li> </ul>	Info

	<p>learn (developed by OT/PT team from VCH). The VCH team will guide Selkirk staff through the implementation. Mme. Burton thanked the PAC for supporting the purchase of some necessary equipment. The afternoon of April 23 will be devoted to technology maker space development.</p> <ul style="list-style-type: none"> <li>• Space lab coming in May – part of student learning grant money</li> <li>• Earthquake drill Thursday May 3<sup>rd</sup> at 2pm. Staff will be practicing reunification again. There will be two stations – one to identify yourself and then go to a second spot where a runner goes to get the kids. VSB is trying it this year, looking for feedback. Mme. Burton is hoping to have at least 50 parents pick up during the drill. The earthquake shed will be inventoried and reviewed to ensure preparation for an incident (it is reviewed yearly).</li> <li>• May 17<sup>th</sup> Sports day.</li> <li>• May 23<sup>rd</sup> is “welcome to kindergarten”. Selkirk has 59 students starting in English kindergarten and 20 students starting in French kindergarten. All those who were on the waitlist for English have been accepted. A further 12 students going into grade 1 in the fall have been accepted into French immersion. Unfortunately 20 grade ones remain on the waitlist. Selkirk anticipates having 29 divisions next year.</li> </ul>	
2	VSB was onsite looking at the frame building as it will need to be upgraded. Selkirk is not on the 5 year VSB capital plan. Katie Bedford may be able to provide an update from DPAC for parents who have specific questions about seismic upgrading.	Info
3	The gardens have been built and planted. Growing Chefs have been onsite.	Info
4	Crossing guard program started this week.	Info
5	Satisfaction surveys to parents of grade 4 and 7s will be sent out. It is an opportunity for parents to provide feedback about what is going well, areas for improvement, etc...	Info
6	Quebec students will be at Selkirk in 4 weeks.	Info

### Regular Business

#	Item	Action by
1	District PAC update – no update at this time.	N/A
2	<p>Discretionary Fund committee – Jenny Stephanson:</p> <ul style="list-style-type: none"> <li>• Wish list is one of the ways the PAC funds the things the school needs/wants. Classroom funds is another way.</li> <li>• To develop the wish list teachers and staff, together come up with the items that will be impactful for most students. Needs are</li> </ul>	Info

	<p>discussed at staff meetings and they determine what is needed most. This year Selkirk also had the student learning grant to help.</p> <ul style="list-style-type: none"> <li>• This year money is being requested for: <ul style="list-style-type: none"> <li>○ library development (\$3,500 is what Selkirk gets in school budget but it doesn't go very far). Specifically they would like to enhance first nations and diversity materials and to move our library towards a progressive and interactive hub – with a maker space wall with tinker toys and opportunity to interact with technology.</li> <li>○ Ready body learning minds program</li> <li>○ general technology enhancements (last year an ipad cart) want every two classrooms to have a projector – moving away from smartboards as the projector is easy to use and more versatile</li> <li>○ Enhance first nations awareness and learning</li> <li>○ PE equipment for badminton team and volleyball teams and programming in the gym</li> <li>○ Strong nations kit</li> <li>○ Specialty art materials – brushes and painting supplies for more sophisticated art projects</li> </ul> </li> <li>• Jenny asked the PAC to vote on the entire wish list, and asked meeting attendees if they had any questions/concerns. The total expenditure for all the items is \$19,400.</li> <li>• No questions or concerns raised.</li> <li>• PAC preference is to spend the money in the year it is raised and to acknowledge parents donations. The funds are being spent on much needed items for our kids this year.</li> <li>• Motion to approve funding of the entire teachers wish list passed unanimously.</li> </ul>	
3	Selkirk Royale – complete for the year.	N/A
4	<p>Fundraising – Heather Scofield:</p> <ul style="list-style-type: none"> <li>• Mabels labels; plan to promote before the grade 5s go to Camp Elphinstone.</li> <li>• SPUD is on-going. We have raised \$314 since December (\$1,400 since we started the fundraiser). SPUD is introducing a gift carding system where you can buy a card (like Famous Foods) and then use it for whatever items you like – 10% of that goes back to Selkirk. This is a good option for those who don't want to buy produce boxes. Heather will send Mme. Burton info on the gift cards for the newsletter, and it will be added to the PAC facebook page.</li> <li>• Clean for a Cause is coming up (Sapadilla soap and Second Nature). Information will be in the next newsletter. Parents will be able to order through the PAC square site. Heather advised orders will be</li> </ul>	Info

	<p>pushed back by a week until April 20. Once orders are received Elizabeth (owner of Second Nature and partner in the fundraiser) puts in the order and gift tags for refills. Heather explored with Elizabeth options to fundraise on the refills but weren't able to work something out for this year. Heather advised she will need help the morning of for sorting and distribution and bagging (May 10 and 11). Leadership students may volunteer – pick up will be in the lost and found area or after school – watch on line and buy soap!!!</p>	
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**New Business:**

#	Item	Action by
1	<p>Multicultural Dinner – Mimi Simon:</p> <ul style="list-style-type: none"> <li>• The multicultural pot luck dinner is scheduled for May 10. Mimi has had a few offers to help already. Beverly will coordinate the Gladstone volunteers who help staff the event.</li> <li>• Doors open at 5pm, dinner is at 5:30pm. The event concludes at 7:30pm and we hoped to be cleaned up by 8pm.</li> <li>• This is the longest running community engagement activity. Each family brings a dish from their culture and may wear traditional dress – it is an opportunity to sit and get to know each other.</li> <li>• PAC will provide dessert.</li> <li>• SPUD will have a table at the dinner to educate families about their service and our fundraising.</li> </ul>	Info
2	<p>Bike to School Week 2018 – Max Birch:</p> <ul style="list-style-type: none"> <li>• Selkirk has subscribed to the event this year. Bike to School week starts May 28 – Max has 6-7 volunteers and needs about 5 more volunteers so that we can have two stations. Volunteers are needed from 8:15-9am.</li> <li>• Max would also like help getting the word out and getting kids excited and pumped in the few weeks beforehand – get in touch with Max if you want to help. It would be great if we could have a bike tune up station the week before to help promote the event.</li> <li>• Max also advised there is on-going consultancy with city on safety issues, including a strategy for safe active routes to school. Biking to Selkirk is a challenge because students have to cross major roads to get to the school.</li> <li>• Mme. Burton advised the safe routes publication is being finished and will be included in the next newsletter.</li> <li>• Speed bumps are going in on Welwyn St and Commercial St. The Dumfries and Kingsway crossing continues to be a problem however waiting to see what happens with the development at the Rona site.</li> </ul>	Info

	<ul style="list-style-type: none"> <li>If you have any traffic concerns/issues around the school please email them to Mme. Burton and she can pass them on. If parents can park a few blocks away and walk that will help with congestion around school.</li> </ul>	
3	<p>Quebec Exchange – via email:</p> <ul style="list-style-type: none"> <li>Grade 7s travelled to Quebec in January. Now families are preparing to host the Quebec student here in Vancouver. The grade 7 families are grateful to the PAC for sharing their fundraising events and for supporting Friday snacks. The next event is a pub night on April 28 at Cedar Cottage pub. Tickets are \$25 - includes dinner and a drink, door prizes and an auction! Friday lunchtime snacks will continue through May.</li> </ul>	
4	<p>Kindness Bookmarks and Buddy Benches – Scott Young:</p> <ul style="list-style-type: none"> <li>Request to do the kindness bookmarks again, looking for PAC support and a date to launch them – donated 8,000 bookmarks to Vancouver public libraries – has been an annual program.</li> <li>PAC will continue to support this program. Scott will discuss timing with Mme. Burton, perhaps it can be combined “Pay it Forward” day on April 28.</li> <li>Discussion of buddy benches and the possibility of a reintroduction of the benches and their purpose. Scott asked for input on how to maintain awareness and ensure students remain familiar with the benches and their purpose.</li> <li>Started a blockwatch program – Scott will send notifications to the PAC group.</li> </ul>	Info
5	<p>Staff Appreciation Lunch – Michelle Brassens:</p> <ul style="list-style-type: none"> <li>Scheduled for Wednesday June 6<sup>th</sup>.</li> <li>Everyone brings a dish for the teachers to share. PAC rents nice dishes and the library is decorated and set up as a dining room.</li> <li>Michelle need volunteers for set up and clean up – if you have time let Michelle know.</li> <li>PAC provides the drinks - pellegrinos and the like.</li> </ul>	

**Adjournment: 8:03pm**

*NEXT MEETING – PAC Executive: Tuesday May 8, 2018 at 6:30 pm*