

Lord Selkirk Elementary School
Parent Advisory Council Executive Meeting
Meeting Minutes ~ Tuesday January 9, 2018 at 6:30pm

Attendance

Present: Conrad Chevalier, Heather Schofield, Jenny Stephanson, Erin Dosman, Jennifer Cooper-Stephenson, Shannon Burton

Chair: Beverly Walker

Minute Taker: Jennifer Cooper-Stephenson

Regrets: Beverly Walker, Michelle Brassens

Call to Order: 6:34pm

Approval of Previous Minutes: Minutes from November executive meeting available for review on the PAC website.

Chair’s Report: Jenny Stephanson

#	Item	Action by
1	No formal report this meeting.	N/A

Financial Report: Conrad Chevalier

#	Item	Action by
1	<p>Conrad circulated the financial statements by email in advance of the meeting. They will also be posted on the PAC website for reference.</p> <p>Of note, to date we have raised:</p> <ul style="list-style-type: none"> • \$4,100 from the direct drive • \$900 from Famous Foods gift certificates • \$400 from SPUD • \$80 from Mabels Labels • \$1050 from Fresh to You <p>PAC has roughly \$28,000 to spend. Executive confirmed that all expenses that have been approved in past years have been paid. Except for the murale (estimated funds \$3,600).</p>	Info

School Report: Shannon Burton

#	Item	Action by
1	<p>French immersion info night scheduled for Thursday January 11, 2018.</p> <p>Change for this year – no priority catchment registration. District is trying this approach to see if children interested in choice programs can be distributed evenly across all available programs.</p>	Info

2	<p>Facilities:</p> <ul style="list-style-type: none"> Astrid would like to attend the next PAC General to discuss the creation of a Library Commons space at Selkirk. She will discuss what a library commons look like and how they are used. 	Info
3	<p>Important dates:</p> <ul style="list-style-type: none"> January 19 is deadline for submissions for the January school newsletter. Progress reports will be going home January 26th for classes participating in the pilot. Pro D day on January 29, 2018 (no school). Book Fair will be held the last week of February – Astrid will be looking for parent volunteers to assist. The Multicultural Dinner is scheduled for May 10. Sports Day is currently scheduled for May 17th. Grade 5s will be going to Camp Elphinstone the last week of May. 	Info

Regular Business

#	Item	Action by
1	<p>Discretionary Funding Committee:</p> <ul style="list-style-type: none"> PAC Executive approved payment for a coding course for the grade 7 french immersion class (cost \$400). PAC Executive approved \$550 to purchase 4 wiggle chairs for Brian E. PAC Executive considered a reimbursement request (\$160) from Mme. Houle for class gingerbread houses. Normally approval is needed from the PAC prior to the funds being spent. Executive agreed to make an exception and reimburse the funds (\$100 from classroom funds, and \$60 discretionary). Mme. Burton will remind teachers of the process for requesting discretionary funds from the PAC. 	Info
2	<p>Fundraising Initiatives:</p> <ul style="list-style-type: none"> Clean for a Cause still requires a PAC sponsor to ensure the initiative goes forward this year. This lead volunteer with work with Second Nature on Commercial Street. Responsibilities include distributing order forms, collecting orders, putting in the order and then sorting and distributing the orders when they arrive. SPUD funding continues and Heather was pleased to report Selkirk is one of SPUD top fundraising participants. 	Info
3	Selkirk Royale:	Info

	<ul style="list-style-type: none"> Promotional materials (postcards, posters) have been sent to the printer... Advance ticket sales are meeting projections (please see Conrad's Ticket Sales Report) Leads have been confirmed for bar, food and non-alcoholic beverages, and decor volunteer teams. In previous years, there were two dedicated parent volunteers starting in October managing the Silent Auction with Vanessa Mani. This year we did not have anyone come forward to offer that dedicated support. We are happy to report that the silent auction will proceed but note that it's very challenging to manage the silent auction without that dedicated volunteer commitment. Selkirk Staff sign up for the Selkirk Royale Event Staff Shifts (staffing the black jack tables and crown and anchor game) is not complete. This year, PAC has offered to pay for pizza for dinner for the teachers. We will also buy 2 drinks as per previous years. <p>***The Executive discussed that in future years if there isn't a return to the dedicated volunteer Selkirk Adult hours, and Selkirk Staff are no longer able to participate in the Selkirk Royale (it takes approximately 500 hours of volunteer time) PAC may have to take a sabbatical from this event in 2019 in order to reimagine the event. We will advise the 2018-19 PAC to consider this in the coming year.</p>	
4	Club Reports See School Report above.	N/A

New Business:

#	Item	Action by
1	<p>Tools for Hands Program</p> <ul style="list-style-type: none"> Mme. Lamonde provided a brief overview of an applied design, skills & technology program she is working to get started after school. The program will be piloted with Mme. Lamonde's class in the multi-purpose room. Starting to raise funds for tools and materials required for the program. Mme. Lamonde anticipates asking the PAC to support additional funds needed to provide participants with tool kits once all the donations have been received. Jenny confirmed that once it is known what is needed, Mme. Lamonde should complete a discretionary funding request application and the request will then be considered by the PAC. 	Info

	<ul style="list-style-type: none"> • Heather also suggested putting the word out to parents who may have tools to donate. 	
2	<p>Selkirk Swim Team:</p> <ul style="list-style-type: none"> • There is an opportunity to establish a Selkirk Swim Team. The cost would be \$120 per child and includes two practices a week. The program would run until the end of February. • Practices will be held; <ul style="list-style-type: none"> ○ Mondays and Wednesdays – 7:30-8:30am at the Vancouver Aquatic Centre; or ○ Tuesdays and Thursdays – 6:30-7:30am at Kerrisdale pool. • A parent volunteer is needed at practices. Anita will attend the Kerrisdale practices, a parent would be need for the VAC practices. • Would need a teacher sponsor who would agree to attend swim meets. The first meet is scheduled for January 26 and 27 at St. George's. 	Info

Adjournment: 8:02pm

NEXT MEETING – PAC General: Tuesday February 6, 2018, 6:30 pm