

Lord Selkirk Elementary School

Parent Advisory Council Annual General Meeting

Meeting Minutes ~ Tuesday October 17th, 2017 at 6:30pm

Attendance

Present: Erin Dosman, Beverly Walker, Jenny Stephanson, Michelle Brassens, Andrea Tanaka, Heather Schofield, Conrad Chevalier, Tara Smith, Scott Young, Holly Hergisheimer, Sarah North, Katie Bedford, Tanya Melanson, Alison Westwood, Tracu Sing, Sharilyn Wright, Leah Le, Cathy Chan, Adam Jinks, Max Birch, Elizabeth Stacy, Philip Co, Jolene Harrington, Mimi Simon, Jason Simon, Patricia Martenson, Duncan McHugh, Anna King, Kira Rich, Nancy Manning, Mathew Ross, Sarah Barlett, Jen Lindberg, Shannon Burton

Chair: Beverly Walker

Minute Taker: Erin Dosman

Regrets:

Call to Order: 6:33pm

Approval of Previous Minutes: Michelle Brassens, Holly Hergesheimer

Chair's Report:

#	Item	Action by
1	<p>Advocacy</p> <ul style="list-style-type: none">● Encouraged participation in provincial election● Communicated and supported changes from Supreme Court decision● Participating in process to help decide system to select applicants for choice programs<ul style="list-style-type: none">○ Current application based on home school, preferences and sibling priority○ Considering redrawing catchments based on current interest - to be repeated every few years○ Considering removing concept of french immersion catchment○ Considering priority for sibling admissions	Info
2	<p>Community Engagement</p> <ul style="list-style-type: none">● Communication with families ongoing challenge<ul style="list-style-type: none">○ Upgraded our website○ Reviewed and started revising PAC constitution○ Continued to promote eNews instead of paper forms○ Hosted events to build connections○ Supported activities to create opportunities for students to spend time together	Info
3	Fundraising	Info

	<ul style="list-style-type: none"> ● Last year raised \$59,411 <ul style="list-style-type: none"> ○ Selkirk Royale is our biggest annual event - always looking for volunteers ● Major expenses: <ul style="list-style-type: none"> ○ New iPads - \$10,209 ○ High tech high touch workshops - \$3204 ○ Field trip subsidies - \$2596 ○ School clubs \$3192 	
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DPAC Report: From DPAC vice-president (added after meeting)

#	Item	Action by
1	Our meeting structure is different this year. We've introduced regular general meetings into our schedule which give us scope to discuss wider issues. We hope to bring more parents together at these meetings as one of the focuses is on ways to improve school communities. Our next one is on October 26th and we'll be lead in a workshop on building resilient communities, specifically Indigenous students.	Info
2	We're heavily involved in the choice program reviews (as you know) and also in the upcoming boundary catchment review and update to the Long Range Facilities Plan. All of these have the potential for significant change in the district and we'll be leaning on PACs to provide as much input as possible.	Info

Treasurer's Report: Conrad Chevalier

#	Item	Action by
1	PAC Spent \$13,000 more than we raised last year. We have \$43,000 in the bank at the moment and we need to spend it - some of that money is from the gaming grant from the government. We want to spend the money we raise each year on that year's kids as much as possible.	Info
2	Last year's financials attached to minutes	Info

School Report: Shannon Burton

#	Item	Action by
1	Staffing <ul style="list-style-type: none"> ● Everyone is in classes but we are still short staffed ● 4 positions are still open - PE prep French, French resource, English Grade 1 thurs/fri job share ● Shannon going back east to recruit teachers soon 	Info
2	Safe arrival procedure - have to punch #x3 before the school code. <ul style="list-style-type: none"> ● Please notify schools of student absences by calling 604-713- 	Info

	<p>5159 then “#” 3 times then 76 (the school’s two-digit extension).</p> <ul style="list-style-type: none"> • Please call this number before 9AM on the first day of your child’s absence. • This new notification service will significantly improve the efficiency and effectiveness of the Safe Arrival Morning Routine. 	
3	<p>Student Sign Out</p> <ul style="list-style-type: none"> • If you pick up your child during the school day make sure that you sign them out at the school office – even just for lunch <ul style="list-style-type: none"> ○ Not signing out in the office will mean the child is unaccounted for and the school will initiate a search, then call parents, then call police. • Please also sign the students back in when they return to school. 	Info
4	<p>Safety Information</p> <ul style="list-style-type: none"> • Looking for a team to help this year with our Emergency Preparedness • Please be aware of people using the school properties after hours and call VPD non-emergency line. 	Info
5	<p>School Ground Improvements so far this year</p> <ul style="list-style-type: none"> • Fixed back fence and front fence • removed shrubbery along back fence • new load of bark mulch for the playgrounds 	Info
6	<p>School goal for this year</p> <ul style="list-style-type: none"> • social emotional learning <ul style="list-style-type: none"> ○ self-regulation ○ self-awareness ○ critical thinking ○ responsible decision making 	Info
7	<p>Communicating Student Learning</p> <ul style="list-style-type: none"> • The school is involved in the district pilot program, please check out the last edition of Cedar’s Bark for more details <ul style="list-style-type: none"> ○ Shifting from summative to formative ○ 5 communications with parents plus a self assessment at the end of the year ○ 3 communications ongoing - portfolios, meetings, communications, etc ○ 2 progress reports with no letter grades January and June (grades to be provided upon request) • There will be a coffee and chat just about this with Shannon • A portfolio will be used for applications to mini schools along with the progress report 	Info

	<ul style="list-style-type: none"> Email Shannon with any questions 	
8	<p>Hot Lunch Program</p> <ul style="list-style-type: none"> Currently Selkirk has a hot lunch program, we need 125 full pay students to maintain the program. <ul style="list-style-type: none"> Only just at 125 full pay students now Consider trying the program out, only \$4.95/day for hot lunches VSBC subsidizes families in need, please contact Ms. Burton regarding subsidy. 	Info
9	<p>Safe travel planning</p> <ul style="list-style-type: none"> City of Vancouver surveys will go out to families next week please fill them in and return them <ul style="list-style-type: none"> Want to check in again after the new cross walk and the light extension on Kingsway Parking patrol will be out in next few weeks If you see an issue please talk to Ms Burton 	Info
10	<p>Sports</p> <ul style="list-style-type: none"> Cross country finals next week Soccer finals starting Volleyball season starting 	Info
11	Leadership opportunities starting for students in grades 5 through 7	Info
12	French/English buddy program starting to try to bridge between the 2 streams	Info

Vanessa Mani - Inner City Schools

#	Item	Action by
1	Cocoa and caroling is our major fundraiser for the food bank	Info
2	<p>Secret santa</p> <ul style="list-style-type: none"> Christmas tree in foyer, buy gift according to paper ornaments on tree, bring wrapped present to school, Vanessa distributes presents to kids 	Info
3	We have done yoga night, we can do karaoke, if you have any ideas let Vanessa know	Info

Election

#	Item	Action by
1	<p>Co-Chairs:</p> <ul style="list-style-type: none"> Michelle Brassens Jenny Stephanson 	Info

	<ul style="list-style-type: none"> Beverly Walker 	
2	Vice Chair: <ul style="list-style-type: none"> Heather Schofield 	Info
3	Treasurer: <ul style="list-style-type: none"> Conrad Chevalier 	Info
4	DPAC representative: <ul style="list-style-type: none"> Katie Bedford 	Info
5	Co-Secretaries: <ul style="list-style-type: none"> Jen Cooper-Stephenson Erin Dosman 	Info
6	Members at Large: <ul style="list-style-type: none"> Max Birch Jolene Harrington Holly Hergesheimer Anna King Nancy Manning Tanya Melanson Matthew Ross Mimi Simon Andrea Tanaka Sharilyn Wright Scott Young 	Info

Regular Business

#	Item	Action by
1	PAC Constitution - Holly <ul style="list-style-type: none"> Used best from other PAC constitutions Spent 2 years discussing issues Big changes were the definition of Selkirk adult and financial controls Not going to limit voting members per child Will make it unlimited MAL Changed financial limits due to difficulty getting voting done and money spent in a year with previous limits Vote on Constitution - Move to accept Michelle Brassens, passed	Info
2	Discretionary Fund Committee - Jenny <ul style="list-style-type: none"> No discretionary committee this year Will vote on discretionary requests at each meeting 	Info
3	SPUD- Heather <ul style="list-style-type: none"> January last year we started Raised \$825.02 since we started 	Info

	<ul style="list-style-type: none"> • Add a produce box to your regular shopping and we get 25% of the proceeds • New contact at SPUD this year - was here at meet the teacher night 	
4	Buddy Bench - Scott <ul style="list-style-type: none"> • Went in at the end of last year • Looking to present the benches to the kids in the next few weeks - will film the presenting kids for parent information • Kids only 	Info
5	Kindness Bookmarks - Scott <ul style="list-style-type: none"> • Will do again 	Info
6	Big Brother- Scott <ul style="list-style-type: none"> • Getting big brothers mentors into school, will make a longer presentation next meeting 	Info

New Business

#	Item	Action by
1	PAC Sponsored Award in memory of Teresa Maier - Beverly <ul style="list-style-type: none"> • 150 for one child from each of the English and French streams for exceptional effort in the area of literacy and language arts – to be awarded at the Grade 7 leaving ceremony, to be selected by Selkirk Staff • PAC has never sponsored an individual award before Motion to add this as a yearly expense - Michelle Brassens Accepted by general consensus	Info
2	Accessibility – Holly <ul style="list-style-type: none"> • Abby is having trouble accessing the top floor - has fallen twice and is scared of falling again • Banisters are too thick and stairs are tiring • Looking for support from the PAC in making accessibility changes • School looking into making changes and looking into whether this is a school expense or district expense 	Info
3	Benches – Bea Hergesheimer <ul style="list-style-type: none"> • Bea proposes another bench in the snakes and ladders area • Regular bench, for children to rest on – not buddy bench 	Info

Adjournment: 7:55PM

***NEXT MEETING – EXEC: Tuesday, November 14, 2017, 6:30 pm
Chair: TBC***

*FOLLOWING MTG – GEN: Tuesday, December 5, 2017 6:30 pm
Chair: TBC*