

Lord Selkirk Elementary School

Parent Advisory Council General Meeting

Meeting Minutes ~ Tuesday December 6th, 2016 at 6:30pm

Attendance

Present: Jenny Stephanson, Erin Dosman, Jennifer Cooper-Stephenson, Vital Peeters, Holly Hergesheimer, Andrea Tanaka, Beverly Walker, Michelle Brassens, Nina Reeder, Conrad Chevalier, Max Birch, Heather Schofield, Jason Simon, Emma Louise Paine, Stephanie Glegg, Maritia Gully, Jenny De Castris

Chair: Beverly Walker

Minute Taker: Jennifer Cooper-Stephenson

Regrets: Erin Cederberg, Katie Bedford, Scott Young

Call to Order: 6:32pm

Approval of Previous Minutes: No approval as last general PAC General meeting was June 2016 (family picnic night).

Motion to approve the agenda – approved unanimously.

Special Guest: Nathan Wilkes (Acting Chair, District Parent Advisory Council “DPAC”)

#	Item	Action by
1	<p>Role and Mandate of DPAC DPAC is enabled by sections 8.4 and 8.5 of the <i>BC School Act</i>. Each school is a member of DPAC. Its purpose is to be a conduit of information between PACs, parents and the local school board. Each PAC in a school district can elect a DPAC rep to attend DPAC meetings. DPAC elects 12 council members who meet twice monthly. The mandate of the Vancouver DPAC is to bring information from VSB to parents and information from parents to VSB. It is a formal mechanism to give parents’ viewpoint a voice.</p> <p>In order to represent parents better, DPAC is currently undergoing a period of renewal. DPAC has set the following three goals:</p> <ul style="list-style-type: none">• Better communication between DPAC and PACs;• Advocate for sustainable education funding and seismic improvements; and• Ensure smooth and efficient running of DPAC business.	Info only
2	<p>How can Lord Selkirk Elementary can contribute to DPAC:</p> <ul style="list-style-type: none">• Send a representative to DPAC meetings• Participate/respond when DPAC sends out surveys or requests for information• Consider offering to lend your particular professional or business skill set to the business of DPAC.	Nathan Wilkes contact info to be posted on Selkirk PAC website.

Chair's Report: Beverly Walker

#	Item	Action by
1	Tabled for next meeting	January 3, 2017

Financial Report: Conrad Chevalier

#	Item	Action by
1	See financials distributed at meeting – current to the end of November 2016. Conrad is currently working on including readable “notes” to accompany the financial statements.	Info
2	Direct Drive - to date we have received \$4,500	Info

School Report: Vital Peeters

#	Item	Action by
1	Volleyball Teams – all 4 Lord Selkirk divisions have advanced to the City Championships!	Info
2	Work on the Quebec exchange is underway. Selkirk students will be visiting Quebec in January, and Quebec students will be visiting Selkirk in May.	Info
3	<p>Digital Citizenship Policy</p> <ul style="list-style-type: none"> • Currently no policy in place at Selkirk. • Draft policy has been developed by teachers and administration at Selkirk. The draft was emailed to parents by Shannon Burton requesting feedback and input by Friday December 9, 2017. • Next step will be to take the policy to the students for discussion. • Recognize implementation of the policy will require and shift in culture and may be difficult at the outset. • Focus on providing kids with education about the responsible use of electronics and constructive options for other activities at recess and during free time. • Selkirk is currently looking at the digital contract used by other VSB schools to see if it can be adapted for use at our school. • Transparency is key to the policy's success. 	Info
4	<p>New Reporting Requirements (Report Cards)</p> <ul style="list-style-type: none"> • VSB has opted for the time being to maintain the status quo with respect to reporting requirements (3 formal reports during the year and 2 informal reports). The new requirement is for on-going reporting throughout the year. The various stakeholders are currently considering what on-going reporting looks like and what is involved. • VSB is a large district and it will take some time to migrate over to the new format. 	Info

	<ul style="list-style-type: none"> • A few classes at Selkirk are currently using fresh grade – the new electronic portfolio. Those classes will not receive regular report cards. • There continues to be issues with freshgrade that need to be sorted out; including reporting functionality and archiving/storage. 	
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Regular Business

#	Item	Action by
1	Discretionary Fund Committee – Jenny Stephanson <ul style="list-style-type: none"> • PAC Executive approved a number of requests at the November Executive meeting. PAC is pleased teachers are spending the money that is available to them. A list of approved requests is available on the PAC website under the “Teacher’s Tab”. 	Info
2	Selkirk Royale – Beverly Walker <ul style="list-style-type: none"> • Pre-sale tickets are now available on-line for \$8.00 at http://brownpapertickets.com/event/2717522 • Tickets no longer include a hosted drink ticket. For this reason, a reduced advance pre-sale ticket was made available from now until January 1, 2017 (32 tickets sold so far!). • Marketing for event will begin when school resumes in January. • This year’s event will include a photo booth, dessert bar. • Committee is looking for contributions to the silent auction – all items must be given to planning committee no later than January 27, 2017. 	Info Items/services for silent auction must be given to Vanessa Mani by January 27, 2017 at the latest.
3	School Travel Planning – Max Birch <ul style="list-style-type: none"> • Successful “I Wanna Walk” workshop – 35 kids attended the program funded by the PAC. • Working with new contact at HASTe to sort out what are Selkirk responsibilities and what are city/by-law responsibilities. • Aim to have final plan available for discussion at January 3, 2017 Executive meeting. 	Info
4	Fresh to You	N/A
5	PAC Constitution – Holly Hergesheimer & Jenny De Castris <ul style="list-style-type: none"> • Holly and Jenny presented proposed changes to the purpose statement and the definition of “Selkirk Adult” in the Selkirk PAC Constitution. • Generally, the PAC is supportive of the proposed changes to expand the purpose statement. 	Proposed changes will continue to be discussed at future PAC meetings.

	<ul style="list-style-type: none"> Discussion regarding options for defining Selkirk Adult and whether to define adult for participation rights and voting rights differently. PAC will further consider how to allocate voting rights in the revised constitution and whether or not the definition of parent should be linked to the definition of parent in the BC <i>Family Law Act</i>. 	
6	PAC Website – Beverly Walker for Scott Young <ul style="list-style-type: none"> Tabled for next meeting. Scott expected to launch the blog portion of the website - goal is one to two posts per week. Parents will be invited to contribute ideas for posts. 	Info
7	Buddy Bench – Scott Young <ul style="list-style-type: none"> Work continues and VSB has been contacted about installation. Supplies have been ordered and sites chosen for both benches. 	Info

Club Reports: Various

#	Item	Action by
1	Choir – Jenny Stephanson <ul style="list-style-type: none"> Going well, PAC is not sure if the five open spaces have been filled. Tuesday December 13 students will learn that Lord Selkirk won the Music Grant. Details of the presentation and activities planned to be kept confidential in order to surprise the students. 	Info
2	Chess Club	N/A
3	Lego Club	N/A

New Business: Various

#	Item	Action by
1	Selkirk Email Addresses – Erin Dosman <ul style="list-style-type: none"> In response to concern about increasing number of spam emails received by PAC members, and a recent request to Erin will look into setting up general email addresses by function (i.e. PAC Chair, PAC Secretary, etc...) Emails can then be forwarded to the individual's personal email address. Addition of general email addresses will also assist in continuity between parents volunteering for PAC. 	Erin will look into generic addresses for January 3, 2017 meeting.
2	SPUD Fundraiser – Heather Schofield <ul style="list-style-type: none"> Launch in January 2017 Selkirk will receive 25% back for any produce bundles ordered as part of each grocery order. There will be a field at check out where customers can enter "Selkirk elementary". 	Info

	<ul style="list-style-type: none"> • PAC recognizes that SPUD can be somewhat expensive and this is not a fundraiser that everyone will be able to take part in. • The code may be used by any friends and family wishing to contribute to Selkirk (not limited to Selkirk families). 	
3	Quebec Exchange Fundraising – Erin Cedarberg (via email) <ul style="list-style-type: none"> • Tabled for next meeting. 	January 3, 2017
4	“Lords of Selkirk” Dads Group – Jason Simon <ul style="list-style-type: none"> • Group of Selkirk Dads arranging ad hoc social gatherings. An email list will be created • Group hopes to raise money to contribute to the PAC. 	Info
5	Grant through Rich Hansen Foundation – Stephanie Glegg <ul style="list-style-type: none"> • The Rick Hansen Foundation is accepting applications for a grant to fund accessibility improvements. Stephanie is willing to assist with writing the grant application however she is looking for information about the needs of Selkirk students and ideas about how we might improve accessibility. • Shannon Burton is supportive but would need support of VSB as well. • Grant applications are due March 2017 and improvements must be completed by end of 2017. 	Selkirk admin to gather info on accessibility needs of Selkirk students – January 3, 2017

Adjournment: 7:55PM

NEXT MEETING – EXEC: Tuesday, January 3, 2017, 6:30 pm

Chair: Michelle Brassens

FOLLOWING MTG – GEN: Tuesday, February 7, 2017, 6:30 pm

Chair: TBC