

**Lord Selkirk Elementary School  
Parents Advisory Council General Meeting  
Meeting Minutes ~ Tuesday, December 8<sup>th</sup>, 2015**

**Attendance**

Present: Soraya Thomas, Erin Cederberg, Beverly Walker, Sarah Albertson, Kate Frost, Conrad Chevalier, Doug Roch, Darrell Cavanagh, Jen Lindberg, Karyn Roberts, Katherine Laurence, Mimi Simon, Jason Simon, Holly Hergesheimer, Vanessa Barron, Allison Newto, Alison Wardrop, Bronwen Morgan, Leeland Hrushkin, Nicole Geramita, Patty Lowe, Adam Jinks, Stuart Watson

Chair: Beverly Walker

Minute Taker: Erin Cederberg

Regrets: Max Birch, Jenny Stephanson, Sharilyn Wright, Michelle Brassens

Call to Order: 7:18 pm

Approval of Previous Minutes: Soraya, Holly at 7:19 pm

**Chair's Report: Beverly Walker**

#	Item	Action by
1	<ul style="list-style-type: none"> <li>Welcome and thank you to so many parents for attending!</li> </ul>	

**Treasurer's Report: Conrad Chevalier**

#	Item	Action by
1	<ul style="list-style-type: none"> <li>We're more than halfway to the 2014-2015 fundraising total and we're only 3 months into the school year.</li> <li>We've earmarked \$18,000 to be spent on capital expenditures so far. Even if we spend all that we'll still have \$20,000 left in the bank.</li> <li>If the wish list continues on in the same way, we'll run our funds out sometime next year.</li> </ul>	

**School Report: Doug Roch & Darrell Cavanagh**

#	Item	Action by
1	<p><b>Holiday activities</b></p> <ul style="list-style-type: none"> <li>decorations and tree are up.</li> <li>Upcoming Cocoa and Caroling are at 5:30 this Thursday (Dec. 10)</li> <li>Assemblies on Thurs, Dec 17<sup>th</sup>: Primary at 1:00 and Intermediate at 2:10.</li> </ul>	
2	<p><b>Sports:</b></p> <ul style="list-style-type: none"> <li>Volleyball teams played against the police last week.</li> <li>Senior boy &amp; girls will play in the City finals next week.</li> <li>Junior Girls won City Championship today!</li> </ul>	

3	<p><b>Project Chef:</b> This is a week long program that the PAC helped fund. It is currently happening in 2 classrooms (Houle &amp; Wong). Teaches kids about health and nutrition and has a direct cooking component to it. It's an amazing program.</p>	
4	<p><b>December message: Giving-Being Kind-Social Responsibility.</b></p> <ul style="list-style-type: none"> <li>• Syrian refugee clothing drive being led by Maria Atherton. We have collected 4-5 carloads of clothing and items.</li> <li>• Leadership team is selling baked goods donated by Marche Bakery (1000 baked goods donated!). All funds going to Syrian refugees. Next bake sale is Thursday, December 17.</li> <li>• YWCA Boys for Real program: Sold buttons they made to raise funds for Syrian refugees.</li> <li>• Leadership team is working on a project to support anti-poverty in India.</li> <li>• Ms. Reibin's grade 1 class is making greeting cards to sell. Funds go to the Food Bank.</li> <li>• School Food Bank program will be collecting until Wednesday, December 16<sup>th</sup>.</li> <li>• Secret Santa: All the ornaments have been taken off the tree. Wrapped gifts due this week. Every year there are extra gifts returned to the school!</li> </ul>	
5	<p><b>Other School News</b></p> <ul style="list-style-type: none"> <li>• Thanks to the parents who support the clubs.</li> <li>• Looking for older kids to come and help out with clubs, especially Letter Writing. Please encourage them to help. See Doug to volunteer.</li> <li>• Quebec fundraisers are going on. Poinsettias and coffee.</li> </ul>	

**Old Business**

#	Item	Action by
1	<p><b>Fresh To You</b></p> <ul style="list-style-type: none"> <li>• We sold 140 bundles and made \$1140.</li> </ul>	
2	<p><b>Direct Appeal</b></p> <ul style="list-style-type: none"> <li>• Goal is to raise \$5000 this year. The letter has gone out.</li> </ul>	
3	<p><b>Teacher's Wish List &amp; Motion to Fund List (FULL LIST AT END OF DOCUMENT)</b></p> <ul style="list-style-type: none"> <li>• School wide hip-hop carry over from last year. Looking to book that.</li> </ul>	

- \$10,000 this year for technology. We received a grant for \$10,000 from Adopt-a-schools. Tech Group has a plan of expenditures. Items have been ordered it and most have come in. \$20,000 has been spent in total.
- Aboriginal drumming program: waiting to see if we get the go ahead and then will book that.
- Outdoor classroom: already approved. Not a quick project will take some time. Looking for ongoing PAC involvement.
- Art room supplies: Also asked for this last year and it was spent. We are now on Part 3. It all has to go through the VSB and it is very slow.
- Mural: Environment ecology theme. Students work together and help to design and paint with an artist in residence. Exact location TBD. This will happen in the spring.
- PE sports equipment. We have a very small budget from the board (\$500). Goes nowhere with 700+ kids.
- High Tech High Touch: large majority of teachers like this hands on series of workshops. Covers both French and English.
- Music equipment. Working on broadening our music program. Looking for ways to support.
- Additional emergency preparedness supplies. Looking for another \$750 to top it up. This is on ongoing needs item. Wasn't this talked about already and moved to a line item on PAC Budget? YES. We currently have 2-3 bucket toilets for 800 people. Money has been spent on fencing, poly sheets so kids can sit on the ground, shovels. VSB gives some food and water for 72 hours. We need more First aid kits, search and rescue kits, tables and chairs, couple of tarps. It's all kept in a steel tin container.
- Grade 5 camp programs: now a PAC Budget line item.

**Jen: motion to approve Teacher's Wish List**

Excluding Outdoor Classroom which is already approved and Grade 5 Camp program which is already a line item.

**Motion seconded: Beverly & Soraya.**

**MOTION APPROVED**

- Divisions 1,2,3,4, 17 & 18: Special trip to Cypress mountain in February. Teacher's are asking PAC to support the cost of transportation: \$1455.30 (3 buses - 5.5 classes). **ADDENDUM:** Teacher's are actually asking for \$2000 for transportation plus the cost of subsidizing those students whose families are unable to afford the field trip. The additional \$500 required was brought forward to PAC EXEC on January 4, 2016 and approved.

Motion by Jen: Kate & Holly. Motion approved!!!!

3	<p><b>Big Brothers</b></p> <ul style="list-style-type: none"> <li>• 60 bags. Small turnout. \$130 raised.</li> <li>• Next one will be end of February.</li> </ul>	
4	<p><b>HASTE Program</b></p> <ul style="list-style-type: none"> <li>• City wide action will come of this. One of the outcomes is that they want to produce transportation maps for best routes. They look at aesthetics as well as safety. We are 1 of 4 schools this year. Multiple departments from the City and the VSB are in place.</li> <li>• A week long hands up survey in classroom on kids get to and from school has been done, along with the take home paper survey for families.</li> <li>• Data from surveys will help with the School Walk About planned for the new year.</li> </ul>	Submitted by Max Birch
5	<p><b>Questions and Other Items</b></p> <ul style="list-style-type: none"> <li>• Is the school seismically upgraded? Yes – 15 years ago it was upgraded. We did not get the total rebuild that some other schools are getting. We are not high on the list of high priority schools.</li> </ul>	

**New Business**

#	Item	Action by
1	<p><b>PAC Constitution update:</b></p> <ul style="list-style-type: none"> <li>• Parts that could be pulled out or that weren't clear and a few areas where the numbers didn't make sense have been looked at.</li> <li>• extreme scenarios to be more clearly defined.</li> <li>• Next steps are to find other PAC constitutions and compare them. Look into DPAC information, speak to a few parents who are representative of various aspects of the school.</li> <li>• draft will then go up on the website for people to look at.</li> <li>• Voting on the new constitution will happen in June</li> </ul>	

2	<b>Garden update</b> <ul style="list-style-type: none"> <li>Kate just finished planting all the bulbs that were purchased in the fall. Need a garden party to clean up and put compost down in January or February.</li> <li><b>Need someone to step forward and help to organize garden party.</b></li> </ul>	Presented by Kate Frost
3	<b>5<sup>th</sup> Annual Selkirk Royal</b> <ul style="list-style-type: none"> <li>Committee meeting this week.</li> </ul>	
4	<b>Selkirk Twitter &amp; website</b> <ul style="list-style-type: none"> <li>Check the PAC website regularly –and check out the VSB website. One thing some schools have started to do is have a Twitter account. Should we consider getting a Selkirk twitter account? The focus would be a positive, informational feed.</li> <li>What about the risk factors? Can we tweet out but have no response back? There have been some awkward situations with other schools. Doug to look more into the risk factors before we decide.</li> </ul>	Presented by Doug Roch
5	<b>STANDARD MEETING AGENDA</b> <ul style="list-style-type: none"> <li>Suggests that we set a standard meeting agenda</li> </ul> <b>Beverly: motion set a standard meeting agenda</b> <b>Motion seconded by Erin and Adam</b> <b>MOTION APPROVED.</b>	Beverly Walker

**Adjournment: 8:32**

***NEXT MEETING – EXEC Monday, January 4th, 6:30 PM***

***Chair: Beverly Walker***

***FOLLOWING MEETING – GEN Wednesday, February 10<sup>th</sup>,***

***2016, 6:30 pm***

***Chair: TBC***

### ***TEACHERS WISHLIST 2015-2016***

<b>Rank</b>	<b>Item</b>	<b>Value</b>	<b>Notes</b>
1.	Year 2 Computer Technology Renewal	\$10,000	
2.	School wide dance instruction and presentation (Hip Hop)	\$2500 - \$3000	
3.	School wide aboriginal	\$1500	

	drumming program		
4.	Outdoor Classroom (plantings, seating, tables, etc.)	\$3000	These funds already approved last year.
5.	Art Room supplies Part 3	\$1500	Create a PAC budget line item?
6.	School Mural Art project	\$2500	
7.	Sports equipment for PE	\$500	
8.	Year 2 – High Touch High Tech or Science Class workshops	\$4620	
9.	Music Equipment/Materials in support of our music program	\$500	
10.	Additional Emergency Preparedness Supplies	\$750	Create a PAC budget line item?
11.	Grade 5 Camp Program	\$1000	Already a PAC budget line item.